



IoCCDT Meeting Feb 13 <sup>th</sup> 2019, Shearing Shed			
Minutes			
<b>Present</b> Gerry Mackinnon Chair (GM), Anna Munro Treasurer (AM), Liz Holden Secretary (LH), Isebail Mackinnon (IM), Fiona Hutton (FH)			
<b>Apologies</b> Gareth Cole Pete Holden Winnie Mackinnon			
<b>Special Note</b> the film crew from Bolzano film school (Martin Telsler et al) were present and filming for the section Matters Arising			
Agenda items	Action agreed	Who	When
<b>1. Matters Arising from Jan 10<sup>th</sup> 2019</b> <ul style="list-style-type: none"> <li>GM has been in touch with providers who would be willing to offer training and a second machine possibly situated at the pier</li> <li>Dark Skies. Lighting arrangements on NTS buildings are with Marie Netherwood (MN). Need to have lights in place before we can move forward on this.</li> <li>Ceilidhs / bars for events 2019 all booked (CREE – Tartan Paint, 10k – Yung Fellas, Games – Fras). Accommodation also booked for band members.</li> <li>Moorings rent appeal. The rent increase has been reduced following a letter sent by IoCCDT. Agreed to accept smaller increase.</li> <li>Community projects</li> </ul>	Continue to investigate  Arrange for purchase and fitting of lights  Pay on presentation of invoice  Send email around for volunteers to paint the tables (do from now on – finish by mid-March) and also outside walls (need good weather). Alistair look at extending shop decking for recycle bins	GM  MN  AM  GM  IM	End Feb
<ul style="list-style-type: none"> <li>Minutes of previous meeting accepted at end of current meeting</li> </ul>			
<b>2. Finance</b> <ul style="list-style-type: none"> <li>AM presented the current bank balances which remain largely unchanged from the previous meeting.</li> </ul>			

3. CREE / CREEL update			
<ul style="list-style-type: none"> <li>• The power outage in December caused by water ingress at the pier shed was discussed and a number of issues are ongoing:               <ul style="list-style-type: none"> <li>○ The need for a landline phone in the inverter shed as currently the internet goes down when power is off. LH has spoken to BT, Ian Bolas and Steve Wade (SW) and read out a summary of options.</li> <li>○ Could an independent power source in the event of a power outage, be made available to Hebnet as now separated from BT generator. LH spoke to Ian Bolas – not currently an option but could be in future</li> <li>○ Be aware of need for emergency cover on island for CREE issues including generators when key persons are all off island e.g. Christmas</li> <li>○ Emergency access to all properties including Canna House</li> <li>○ Repairs in pier shed – Davy Fraser to replace leaking door. MN to organise replacement of yellow three phase box. Ask Iain Mitchell what else needs done</li> </ul> </li> </ul>	<p>SW to contact Ian Bolas and discuss options</p> <p>Alan Rankin (AR) to discuss with NTS staff. FH to look into additional cover when she is away. AR to discuss with NTS staff also consider possible option of key safes. Hold community meeting to discuss further with residents. Replace 3 phase box and meter Speak to Iain Mitchell</p>	<p>SW</p> <p>AR / FH AR LH MN GM</p>	<p>Asap</p> <p>Asap</p>
<ul style="list-style-type: none"> <li>• There are still a number of issues that need to be resolved or set in motion:               <ul style="list-style-type: none"> <li>○ Escrow account – RA Clements don't offer this service</li> <li>○ At a meeting with IoCCDT directors, AR and Clea Warner (10/02/2019), it was agreed that AR would take forward written agreements on:                   <ul style="list-style-type: none"> <li>▪ Use, gauge reading and billing for diesel used</li> <li>▪ Fuel tank plan swap</li> <li>▪ Transfer of ownership of NTS generator in lease</li> <li>▪ Use of implement shed roof for additional PVs</li> </ul> </li> <li>○ Maintenance agreements – LH waiting for signed copy from SD Wind. IM is arranging payment</li> </ul> </li> </ul>	<p>Speak to Stephen Small (NTS)</p> <p>AR</p> <p>Write letter to AR outlining the IoCCDT position</p> <p>Chase up Richard Caldow</p>	<p>IM</p> <p>LH</p> <p>LH</p>	<p>asap</p> <p>Asap</p> <p>Asap</p>

<ul style="list-style-type: none"> <li>○ Project evaluation for SSE grant still to be completed</li> <li>○ Insurance is in place but waiting for final stage of completion. Send details to NTS when received. Chase.</li> <li>○ SSEC duct sealing. Cable ducts into the battery building were not sealed and are a potential unwanted drainage water inflow system! Wait until additional PV cable in place. Check with SW also JA.</li> <li>● Scaffolding for additional PV. Agreed to ask SW to add to quote</li> <li>● Grand opening, Sat. April 6<sup>th</sup>. Band booked (Tartan Paint). Discussion about invitations and catering took place. Put together a press release. Think about who might open (Paul Wheelhouse suggested) and track down red tape that was used for opening Finlays Road (LH ask GG and MB)</li> </ul>	<p>Contact Bruce Stephenson again</p> <p>Ask SW about sealing ducts as part of the additional PV work.</p> <p>Ask JA what snagging provision in place for SSEC</p> <p>Speak to Davy Fraser and SW</p> <p>Decide who will open</p> <p>Compile list of invitees</p> <p>Put together text for invites</p> <p>Make up invites</p> <p>Send invites out</p> <p>Put in CalMac diary</p> <p>Ask Gareth about doing lunch plus evening meal in Shearing Shed</p> <p>Press release</p>	<p>LH</p> <p>GM</p> <p>LH</p> <p>GM</p> <p>GM</p> <p>LH</p> <p>LH</p> <p>AM</p> <p>LH</p> <p>LH</p> <p>LH</p>	<p>Asap</p> <p>Asap</p> <p>Asap</p> <p>Asap</p> <p>Asap</p> <p>Asap</p> <p>By end of Feb</p> <p>Asap</p> <p>Asap</p> <p>Asap</p>
<p><b>3. (cont) CREE maintenance arrangements</b></p> <ul style="list-style-type: none"> <li>● Quantity of distilled water used for top up has settled down and GM suggested that the large drum would be sufficient rather than buy a de-ioniser.</li> <li>● IM and FH to liaise to see what else if anything needs to be bought.</li> <li>● The possibility of purchasing flood defences for the generator shed and the inverter sheds with any surplus contingency was discussed. This was not felt to be a high priority and good supplies of sand bags already exist. Battery shed not suitable for flood barriers.</li> <li>● The first meter readings have taken place and GG reports that invoices will be sent out shortly. Some issues around the dump load meters and VAT rates for</li> </ul>	<p>Forward JA list to IM</p> <p>See what contingency money is left</p>	<p>LH</p>	<p>asap</p>

<p>charities also being addressed. NTS invoices go to Alison Brown.</p>			
<p><b>4. Canna 10k Trail Run</b></p> <ul style="list-style-type: none"> <li>• AM told the meeting that the race was now fully booked with a waiting list.</li> <li>• LH reported that first aid cover will be provided by Muddy Medics. This will bring two nurses experienced in outdoor first aid and with tickets for using the quad bikes if necessary. LH suggested that the office at the Square be used for a first aid station.</li> <li>• LH is still seeking quotes for insurance. IM suggested contacting <a href="https://www.events-insurance.co.uk">https://www.events-insurance.co.uk</a> as they covered Tiree event.</li> <li>• AR has promised items for the race goody bag and to send AM the new NTS logo</li> <li>• AM, LH and IM to have meeting to sort outstanding details</li> </ul>	<p>Hold meeting</p>		<p>18/02/2019</p>
<p><b>5. Small Isles games</b></p> <ul style="list-style-type: none"> <li>• Band booked (Fras).</li> <li>• GM investigating a boat to bring Eigg and Muck folk across in the morning.</li> <li>• Discuss further at later meeting</li> <li>• AR has agreed that the road bridge is the NTS responsibility. He is happy that using sand to reduce the slipperyness of the surface would help if the weather for the run is wet. GM suggested spraying with the algae remover used at the pier.</li> </ul>	<p>Source builders sand from the pier</p> <p>Discuss use of algae remover</p>	<p>LH/A M GM</p>	<p>May</p>
<p><b>6. Marine Harvest</b></p> <ul style="list-style-type: none"> <li>• The cancelled visit of Jan 25<sup>th</sup> by members of Marine Harvest staff has been rearranged for Feb. 27. This is the same day as a visit from the Coastguard for training. It is thought that the two should be able to work around each other. Start 10.30, Shearing Shed</li> </ul>	<p>Please bring cake!</p>		

<p><b>7. Any other business</b></p> <ul style="list-style-type: none"> <li>Housing – IM reported that the NTS are taking the Coroghon Barn project forward and have been raising money for the feasibility study as well as a big application to the SNH Natural and Cultural Heritage Fund. Contact DTAS to see if they can suggest further sources for the feasibility study. Highland Small Community Housing Trust (HSCHT) Communities Co-ordinator Morven Taylor has been in touch with IM. Alan Barrow will be her contact in the NTS. IM has said that we are happy for HSCHT to undertake all of the initial investigative work.</li> <li>Gillian Gibson and Mike Butler have asked if they could attend directors meetings as observers. All agreed.</li> <li>Community vegetable plots in the garden and polytunnel – LH suggested a meeting be held for anybody interested followed by a work party in the garden. Additional top soil is available from behind the community shed. Seaweed could be used to keep the weeds down.</li> <li>Shop – IM says that she will restock the shop at the beginning of April</li> <li>A visitor is organising a wedding Sept 21 2019. Taking place in the Rhu. Staying at Tighard and Burnbank. Everybody on Canna is invited.</li> <li>Items not covered above from the meeting with loCCDT directors, AR and Clea Warner on 10/02/2019: <ul style="list-style-type: none"> <li>NTS staff as loCCDT directors: clarification has again been requested from the NTS on this point. AR to take forward with Stephen Small again.</li> <li>Agreed not to charge NTS for use of Shearing Shed for cruise groups. Agreed that a donations box and board with text about the work of the loCCDT could be put in place for all groups.</li> <li>Slow response times from NTS re island communications were raised.</li> </ul> </li> </ul>	<p>Contact DTAS for advice</p> <p>Ask GG and MB if they would like to be co-opted directors</p> <p>Invite interested parties to a work party in garden</p>	<p>IM LH</p> <p>LH</p> <p>LH</p>	<p>Early March</p>
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<p>The change to a new region should help with this. Lack of a 'go to ' NTS person on Canna was also noted.</p> <ul style="list-style-type: none"> <li>○ Woodland plan for future sustainable firewood and habitat diversification will go into the next NTS Canna management plan</li> <li>○ Update on Canna House and Garden. 2019 should see further building works done on the house. Anne Steel is putting together a team to come and visit and decide how best to take the garden forward.</li> <li>○ Coast and Water – AR will report when plans are further ahead</li> <li>○ Isle of Canna Community Development Task Force – all agreed that events had moved beyond the current need for this action group.</li> </ul>			
<p><b>8. Date of next meeting</b></p> <ul style="list-style-type: none"> <li>• TBC</li> </ul>			